

Instructions to Attend Commission Hearing in Person

(Please be aware that entry instructions for subsequent hearings may be modified for conditions existing at the time of scheduling)

1. If you will attend the hearing in person at the Jim Thorpe Building (JTB), please complete the [COVID-19 Screening Questionnaire](#) by the date/time instructed.
2. Upon completion of the COVID-19 Screening Questionnaire, you will be emailed an assigned time to appear at the JTB. Please note that your assigned time may be 45 to 60 minutes prior to the hearing time to ensure separation of arrival times for the parties. At your designated time, please appear at the east door of the JTB to ensure sufficient time for screening and proceeding to Room 301.
3. Protective masks must be worn to enter the building and at all times while in the JTB.
4. You will be asked to have your temperature taken (via touchless thermometer) upon entry to the JTB.
5. If access is denied for any reason, you may still participate in the hearing via teleconferencing or videoconferencing. Instructions to participate remotely will be provided in advance of the hearing.
6. Upon completion of entry/screening, you will be directed to Room 301 and your assigned seating. Please make every effort to remain at your assigned seating and not depart. Efforts will be made to provide microphones for participation without the necessity of moving to a podium. If other arrangements are necessary, instructions will be given to affected parties at the time of seating.
7. Seating in Room 301 will be limited to allow for social distancing per CDC guidelines.
8. Upon completion of the hearing you will be asked to depart the JTB separately by OCC personnel.